

St Mary's CE Primary School, Rectory Gardens, N8 7QN

GOVERNING BODY MEETING

December 2nd 2020

6.00 pm via ZOOM

Foundation Governors – 7	Representative Governors - 5
The Rector of Hornsey (1 governor) * Father Bruce Batstone Ex Officio	Parents (2 governors) * Dr Angela Loulopoulou 25/03/2024 * Ms Pamela Shor 24/11/2024
Hornsey Parochial Church Council (2 governors) ◇ Ms Jess Smart 22/03/2022 * Mr Ian Blaney 25/09/2023	Staff (2 governors) * Mr Calvin Henry Headteacher Ex Officio * Ms Emma Jenkins Staff 28/09/2020
West Haringey Deanery Synod (2 governors) * Mrs Charlotte Adlam 1/04/2024 * Mthr Mitzi James 1/7/2024	Local Education Authority (1 governor) * Mr Stuart Goldberg 28/09/2024
London Diocesan Board of Schools (2 governors) * Dr Venetia Brown 18/02/2023 * Mr Aaron Khan 18/02/2023	Associate Members * Dr Feyisa Demie * Ms Alice Greenwell * Ms Becky Wildish
* Governor present ◇ Governor absent	

In attendance: Sophie Plimley (Clerk), Steve Baptiste (Deputy Headteacher Rectory Gardens), Sam Fennell (Deputy Headteacher Church Lane). Gemma Simmons (RSE Lead and class teacher, for a presentation)

Part One

1. **Prayers and welcome.** Fr Bruce led prayers. Stuart Goldberg welcomed Pamela Shor, the new Parent Governor and Becky Wildish who has been nominated to the role of Associate Member. Stuart also thanked Emma Jenkins, current Staff Governor, for her service to the school and the Governing Body. Ms Jenkins is leaving St Mary's at Christmas to pursue a different professional pathway by becoming a Course leader for Professional Studies at Teach London. The governors wished Emma every success in her future role. All attendees at the meeting introduced themselves.
2. **Notified Absences¹** - see above
3. **Late agenda items³** (For governors to propose late Part 1 and 2 items. The governing body will decide whether to discuss them, and if so, where on the agenda.) - NONE
4. **Approval of Associate member nomination** - SG and CH proposed Becky Wildish as Associate member of the Governing Body. All present voted unanimously in favour of BW becoming an Associate member. The Chair welcomed BW to her new role.
5. **Governors' declarations of interest:**
 - a. Annual register of business interests – BW to sign **Action – Clerk**
 - b. Declarations of any interest specific to this agenda - none
6. **Relationship and Sex Education (RSE) presentation** - by Gemma Simmons (RSE lead and class teacher)

- a. The DfE have introduced statutory guidance on Relationships and Sex Education, Relationships Education and Health Education. This new guidance replaces the DfE Sex and Relationships Education Guidance from 2000. 'Today's children and young people are growing up in an increasingly complex world and living their lives seamlessly on and offline. This presents many positive and exciting opportunities, but also challenges and risks. In this environment, children and young people need to know how to be safe and healthy, and how to manage their academic, personal and social lives in a positive way'. (DfE Statutory guidance 2020).
- b. The key is that Relationship Education and Health Education will be compulsory in primary schools, but Sex Education is not compulsory in primary schools but is recommended by the DfE.
- c. Parents do not have the right to withdraw their child from relationships and health education but do have the right to request that their child be excused for sex education in within RSE, but not from sex education of the science curriculum.
- d. Much the new RSE curriculum is already taught to children, and the key areas of focus will be:
 - Families and people who care for me
 - Caring relationships
 - Respectful relationships
 - Online relationships
 - Being safe
- e. Schools already teach much of this, but there is to be more detail as well as ensuring teaching in a more inclusive way - to acknowledging all types of family.
- f. St Mary's currently uses the Christopher Winter Project (CWP) scheme of work to for RSE curriculum delivery. Currently focusing on catching up from the previous academic year due to Covid delays. Working closely with the LDBS on this. From April 2021 will continue to work with the updated CWP scheme.
- g. By April 2021, will have drafted a new policy having consulted with parents, governors, staff and children and finalise long term curriculum plans.
- h. Governors posed questions to GS. Governors thanked GS for the presentation.

GS left the meeting.

7. **Fisher Family Trust (FFT) training** – HT updated governors on the FFT system used for tracking and target setting for children at school.
8. **Minutes of Part One of the previous meeting, held on 2nd Oct 2020** – review and approved.
 - a. VB – recently went on Unconscious Bias training via HEP and found it very impactful. CH confirmed staff were receiving this training in January and suggested governors could attend too. VB felt it would be more effective for governors to have own training session. **ACTION – HT to consider**
9. **Committee updates** – verbal updates
 - a. **Resources Committee**
 - a. Terms of Reference reviewed and approved by FGB
 - b. Committee chair gave verbal update

- b. Curriculum & Achievement Committee
 - a. Terms of Reference reviewed and approved by FGB
 - b. Committee chair gave verbal update and data report and recovery curriculum report were circulated and discussed.
- c. Children, Family & Community Committee
 - a. Committee only met this morning, so Terms of Reference to be approved at next FGB meeting.
 - b. Committee chair gave verbal updated and confirmed priorities would be the mental health and wellbeing of children and staff, supporting the development of the anti-racist curriculum, developing the distinctly Christian ethos of the school, healthy schools initiatives and community initiatives.

10. Headteacher report

- a. Emma Jenkins (Assistant HT and lead for Teaching and Learning) is leaving the school at Christmas. HT thanked her for her passion, contribution and commitment to the school and said that she will be missed by all. **All the governors thanked Emma too for her commitment, and to the role of Staff Governor which she so able committed so much to. Governors wished Emma well in her future endeavours.**
- b. School continues to working through ever changing government guidance and updates. Have been able to undertake very small prospective parent tours with relevant mitigations in place. Also working on reception baseline assessments and Phonics screening tests for Y2 children (that were delayed in the summer term due to Covid). Outcomes for Y2 testing are in line with national average. Current Y1 children are scheduled to take their phonics screening check in the summer term 2021.
- c. Learning walks have been undertaken throughout the school and this broadly shows that the quality of teaching is strong. Key strengths relate to good quality planning, the deployment of and support from additional adults and good rates of progress in the vast majority of lessons against the learning objectives being taught. Where pockets of inconsistencies exist, these are being tackled either at whole school level or on an individual basis.
- d. The new Fisher Family Trust (FFT) tracking system is fully up and running. Here, we now have a 'one-stop shop' of data analysis, pupil tracking and target setting within the same data tool and at a significantly cheaper cost from what is provided by Target Tracker.
- e. Attendance and behaviour – attendance from September to date has been 95.2% which is good considering context of Covid. Behaviour for Learning is good throughout the school.
- f. Breakfast and Afterschool clubs have restarted after October half term with mitigations in place to ensure they are as safe as possible.
- g. Staff – all staff have had their own appraisal meetings this term and there will be a staff wellbeing survey undertaken in January.

- h. HT continues to work closely with designated School Improvement Partner (SIP)
 - i. The PSA have continued to support the school in innovative online ways which we thank them for.
 - j. Parent teacher consultations have taken place online this term.
11. **Determining the school Admissions Criteria for entry September 2022** – draft criteria circulated, discussed and approved. No changes from 2021 criteria. Clerk to inform LA and LDBS and load onto website. **Action – Clerk**
12. **Academic Year Dates 2021-2022** – draft dates circulated. Discussed and approved. Clerk to load onto website and arrange for parents and carers to be informed. **Action – Clerk**
13. **Chair’s items**
- a. Scheme of Delegation - this has been updated off-line by HT and CoG. Reviewed and approved by FGB.
 - b. Governor virtual visits
 - i. SEND report from CA was circulated and discussed.
 - ii. When other governors conducting ‘virtual’ visits – please make arrangements through, and send reports to, the Clerk.
 - c. Governor skills audit – Chair suggested a skills audit is conducted once new staff governor is elected. **Action - CofG**
 - d. Pupil Premium Report 2020-2021
 - i. Guidance changed about what needs to be reported, due to Covid disruption this year. Would normally approve the strategy for coming year and review previous year spend but due to Covid, only the strategy is needed. Governors reviewed and approved Strategy Statement for 20/21 and Covid Catch-Up plan. All to be loaded on to website. **Action – Clerk**
14. **Annual Schedule of meetings** – please diarise dates.

End of Part 1 of the meeting. SB and SF left the meeting.