

# St Mary's CE Primary School, Rectory Gardens, N8 7QN

## GOVERNING BODY MEETING

October 1<sup>st</sup> 2020

6.00 pm via ZOOM

<u>Foundation Governors – 7</u>	<u>Representative Governors - 5</u>
<b>The Rector of Hornsey</b> (1 governor) * Father Bruce Batstone Ex Officio	<b>Parents</b> (2 governors) * Dr Angela Loulopoulou 25/03/2024 ◇ Vacancy
<b>Hornsey Parochial Church Council</b> (2 governors) ◇ Ms Jess Smart 22/03/2022 * Mr Ian Blaney 25/09/2023	<b>Staff</b> (2 governors) * Mr Calvin Henry Headteacher Ex Officio * Ms Emma Jenkins Staff 28/09/2020
<b>West Haringey Deanery Synod</b> (2 governors) * Mrs Charlotte Adlam 1/04/2024 * Mthr Mitzi James 1/7/2024	<b>Local Education Authority</b> (1 governor) * Mr Stuart Goldberg 28/09/2024
<b>London Diocesan Board of Schools</b> (2 governors) * Dr Venetia Brown 18/02/2023 * Mr Aaron Khan 18/02/2023	<b>Associate Members</b> * Dr Feyisa Demie ◇ Ms Alice Greenwell
* Governor present ◇ Governor absent	

**In attendance:** Sophie Plimley (Clerk), Steve Baptiste (Deputy Headteacher Rectory Gardens), Sam Fennell (Deputy Headteacher Church Lane)

### Part One

Clerk chaired meeting until Chair was voted in

1. **Prayers** – Mthr Mitzi James led opening prayers
2. **Notified absences** – see above
3. **Late agenda items** – none
4. **Governors’ declarations of interest** – all to make online confirmations to clerk due to Covid-19 restrictions and meetings being held via Zoom. **Clerk to action**
5. **Election of Chair and Vice-Chair**
  - a. Chair – Fr Bruce nominated, and Aaron Khan seconded Stuart Goldberg as Chair. Stuart Goldberg was voted in as Chair of Governors.
  - b. Vice Chair – Stuart Goldberg nominated, and Calvin Henry seconded Charlotte Adlam and Ian Blaney to be Co-Vice Chairs. Charlotte Adlam and Ian Blaney were voted in as Co-Vice Chairs.
  - c. Stuart Goldberg took over chairing the meeting.
6. **Instrument of Government** – reviewed and approved by governing body.

**7. Associate Members** – terms of office and voting rights were reviewed and approved. Alice Greenwell and Feysia Demie, who were Associate Members last year, have agreed to stand again. They were both proposed as Associate Members by Stuart Goldberg and were voted in unanimously for a one year term. The Chair thanked the Associate Members for volunteering their time and supporting the FGB in the governance of the school.

## 8. Committees

- a. Terms of reference – governors agreed that committee terms of reference would be discussed at the first committee meetings of the year.
- b. Governors discussed and agreed the membership of the committees would be as follows (Chairs to be voted on at first committee meetings):
  - i. Curriculum & Achievement Committee
    - Charlotte Adlam - Chair
    - Stuart Goldberg
    - Jess Smart
    - Feysia Demie
    - Calvin Henry
    - Steve Baptiste (Deputy Headteacher)
    - Sam Fennell (Deputy Headteacher)
  - ii. Resources Committee
    - Ian Blaney - Chair
    - Stuart Goldberg
    - Aaron Khan
    - Venetia Brown
    - Alice Greenwell
    - Calvin Henry
    - Helen Hutchings (School Business Manager)
  - iii. Children, Families & Community Committee
    - Fr Bruce Batstone – Chair
    - Angela Loulopoulou
    - Emma Jenkins
    - + 1 new parent governor (tbc)
    - Calvin Henry
    - Aria Zavrou (Inclusion Manager)
    - Bea Fenton (School Home Support Practitioner)

## 9. Link Governors

- a. Roles were discussed and agreed as follows:
 

iv. Upper Phase (Year 5 & 6)	- Feysia Demie
v. Middle Phase (Year 3 & 4)	- Angela Loulopoulou
vi. Lower Phase (Year 1 & Y2)	- Stuart Goldberg
vii. Nursery/EYFS	- Aaron Khan
viii. Safeguarding & E-Safety	- Stuart Goldberg
ix. SEND & Disadvantaged groups	- Charlotte Adlam
x. BAME	- Venetia Brown
xi. SIAMS	- Fr Bruce Batstone
xii. Training	- Aaron Khan

- xiii. Finance/Whistleblowing & Premises - Ian Blaney
- xiv. HR - Alice Greenwell

- b. Agreed that initially visits and meetings would have to be virtual due to Covid restrictions, with observations and visiting classrooms to be considered next term.

10. **GB Annual Planner and GB Scheme of Delegation** – new Chair would like to review with HT and have committees discuss the details of both documents. **To be approved at next GB meeting.**
11. **Minutes of Part One of the previous meeting, held on 2<sup>nd</sup> July 2020** – reviewed and approved.
12. **Matters arising from minutes not on this agenda** – none
13. **Headteacher Report – key points**
- i. Covid update - Wonderful to be able to open school to all children again. Reopening has gone relatively smoothly. All risk assessment documentation is in place as well as remote learning policy, recovery curriculum documents and contingency plans (all of which have been sent to governors for review). The year group bubbles make for a smaller and calmer assembly programme. Reception classes both full and nursery will be at capacity. We hope to restart Breakfast Club and Afterschool club after half term with appropriate Covid mitigations in place.
  - ii. Key priorities for the year - discussed and approved. Some are new and some have been carried over from last year due to C-19 interruption of the school year:
    - Implement initiatives to support mental health and well-being of children and staff
    - Implement a recovery and anti-racist curriculum offer which allows for all children to ‘catch-up’, thrive and achieve outcomes that are in line with age and/or stage-related expectations
    - Improve the quality of education in all classes to better develop children’s depth of understanding (teaching and learning)
    - Develop a sustainable remote/blended learning offer
    - Improve the quality of education for children with special educational and additional needs so that they develop independent learning skills
    - Further develop St Mary’s as a distinctively Christian school
    - Widen opportunities for staff training and development
    - Develop and implement sustainable leadership capacity at all levels
    - Achieve Rights Respecting Silver Award
    - Implement a wider range of sustainable and healthy school initiatives
    - Implement a school Strategic Steering Group to assess and review the long term vision for St Mary’s
    - Improve the quality of our Early Year’s offer by successfully implementing new national initiatives
  - iii. Assessments – as SATs were cancelled in summer 2020, there is no assessment data to report, however Y2 children will have phonics screening check in November, and all children will sit tests and teacher assessments in the coming weeks. Analysis and evaluation of findings will go the Curriculum & Achievement Committee.

- iv. Focus on Mental Health and Wellbeing (MHWB) for children and staff – Due to the impact of C-19 pandemic and subsequent closure of school, there will be a focus on MHWB. One staff INSET day in September was set aside for this to help train staff to understand the signals of mental health issues in children, learn about wellbeing issues and techniques and identify and deal with behaviour issues in children that will have manifested from the pandemic. The school is very aware of, and is dealing with, staff anxiety issues too. Putting in place additional educational psych support as needed. Also anecdotal evidence from teachers of the reduced stamina of children. Survey of MHWB will be undertaken.
- v. Inclusive and antiracist curriculum – This continues to be developed and implemented. DHT working with The Black Curriculum organisation on additions to the curriculum. BAME governor (VB) will be meeting DHT soon to discuss further action plan. Feysia Demie asked to be involved as well. **Action - DHT involve FD and VB in next steps for anti-racist curriculum development.**
- vi. Parental engagement – our parent survey in July was hugely positive in terms of our communications to the parent body during lockdown. 95% of parents and carers who responded were happy or very happy with our communications. All positive and developmental feedback has been taken into consideration for our future planning. We are having to plan for virtual ‘meet the teacher’ meetings, and parental consultations this term. We do manage to see our parents at drop off and pick up, albeit it for socially distanced catch ups as necessary. Our PSA is already working hard on virtual fundraising efforts.
- vii. Interim Ofsted visit – school received an Interim Ofsted visit on 29<sup>th</sup> September, to review how the school has coped during the school closure since March, its reopening and plans for remote learning. It not an inspection, but a visit and the school is not judged. A report will be forthcoming which will be shared with parents and governors.
- viii. **Governors thanked HT for the informative report and congratulated him on continuing to leading the school so effectively throughout the Covid emergency.**

- 14. Annual Schedule of meetings** – please note dates. Committees to decide times of meetings.

End of Part One of meeting

SB and SF left the meeting.