

# St Mary's C.E. Primary School

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Headteacher: Jane O'Brien



7<sup>th</sup> January 2026

Dear Parents and Carers,

## **School Early Closure – Friday 13<sup>th</sup> February 2026 – 2.00pm**

As you will be aware, plans are beginning to take shape to begin the merger of the two sites into one. With that in mind, we have our first major works beginning during the February half term holidays, with the build team coming on site at Rectory Gardens to erect awnings and hoardings, and to begin to move around some of the rooms.

Impact to the children should be small, and we will be in touch again shortly with more detailed information on what next steps will look like but, in order to get preparation underway, we will be closing the school at **1.45pm (RG) and 2.00pm (CL) on Friday 13<sup>th</sup> February** (the Friday before the half term holiday) to begin moving things around. We want to give you as much notice as possible, so that you can make plans to collect your children a little earlier.

For Rectory Gardens children who attend After School Club on Fridays, our staff will walk the children up to Church Lane, where they will need to be collected by 5.45pm, through the main Church Lane gate and Rainbow Room entrance. After School Club will operate as usual for Church Lane children apart from pick-up, which will be through the main gate and the Rainbow Room entrance as well.

Our main aim during all of the construction is to keep disruption to children and families to a minimum, and we hope you will bear with us as we move into the next stage.

If you want to have any more information, please speak to Duncan Beardwell, who will be able to help.

Best wishes,

*D Beardwell*

Duncan Beardwell  
Assistant Headteacher  
Lead School Build Co-ordinator