



Job Description

Post Title:	Classroom Teacher (Primary School)
Reports to:	Headteacher, Deputy Headteacher and members of Senior Leadership Team (SLT)
Salary:	Main Scale Teacher

ROLE SUMMARY:

- The current School Teachers' Pay and Conditions document describes duties which are required to be undertaken by teachers in the course of their employment. In addition, certain particular duties are reasonably required to be exercised, and completed in a satisfactory manner. It is the contractual duty of the Classroom Teacher to ensure that his/her professional duties are discharged effectively.
- This job description sets out the duties to be undertaken and performed to the satisfaction of the Headteacher by the Classroom Teacher. The duties set out below relate to the overall class teaching requirements and related expectations of a Classroom Teacher.

KEY TASKS AND ACTIVITIES:

- Within the class: to ensure the full implementation of the National Curriculum Orders for all subjects, or the Early Years Foundation stage content as defined in current DfE documentation (as applicable to the year group) and in accordance with school policies.
- To create a positive, stimulating and innovative environment for learning. Maintain a well organised classroom with appropriate displays, resource areas and materials.
- To plan and implement a curriculum to meet the needs of all pupils in the class including those with additional needs to improve their academic and personal and social aspects of learning.
- To develop effective ways of overcoming barriers to learning and sustain effective teaching through the assessment for learning and adaptive and personalised provision.
- To keep under review the methods of planning and delivery of the curriculum, recording pupils' progress and make any required assessments.
- To monitor and report the quality of pupil attainment in all subjects to the Headteacher and SLT.
- To assist in the selection of resources for the curriculum.

- To monitor and assess own performance and take a proactive approach to professional development.
- To effectively manage pupil behaviour, encouraging a high standard of behaviour and mutual respect between pupils and all members of the school community.
- To promote and facilitate parental involvement in teaching and learning through a shared school/home approach and effective reporting procedures.
- To work with and/or manage additional adults in the classroom to deliver highly effective teaching and learning.
- To encourage interaction and teamwork within the school, share ideas and new initiatives and identify new ways of teaching the curriculum. When required, take a leading role in an area of school development.
- To advise other staff, including NQTs and students on teaching practice, and to assist with INSET for staff and governors when required to do so.

OTHER RESPONSIBILITIES:

In addition, to undertake such duties of a similar nature as may be reasonably directed by the Headteacher from time to time.

PLEASE NOTE:

The duties and responsibilities of this post may vary from time to time according to the changing needs of the school. This job description may be reviewed at the discretion of the Headteacher in the light of those changing requirements and in consultation with the Classroom Teacher.

GENERAL COMMENTS:

- The Classroom Teacher within a Primary School teaches classes of approximately 30 children aged 3 to 11 years.
- To be successful in this role you must readily adapt to constantly changing curriculum, modifying lesson preparation and delivery accordingly.
- The Classroom Teacher will operate strictly in accordance with school policies.

Date of Issue:

Signature of Postholder:

Signature of Headteacher:

PERSON SPECIFICATION

Classroom Teacher (Primary School)

	Essential	Desirable	How Tested
Qualifications	Degree level qualification. Postgraduate professional qualification, eg. PGCE. Willingness to continue professional development.	Qualified Teacher Status (including skills tests).	Application Form Certificates
Communication	Applies effective verbal communication skills. Presents information and ideas clearly, by using language appropriate to the audience. Positively influences the opinions of others through factual discussion. Adapts personal style to suit individual situation and needs. Utilises report-writing skills to accurately reflect a situation through positive language. Confident in leading staff meetings as appropriate.		Application Form Interview References
Other Skills Required for Role	Demonstrates excellent classroom practice. Exercises flexibility in order to accommodate changes in work priorities. Provides contingencies to deal with the unexpected.		Application Form Interview References

	Essential	Desirable	How Tested
Other Skills Required for Role Cont.	<p>Builds and maintains effective relationships with all stakeholders.</p> <p>Thinks clearly and logically in working through a problem making referrals as appropriate.</p> <p>Anticipates workload and plans ahead.</p> <p>Monitors progress against key performance indicators.</p> <p>Enthusiastic and positive attitude.</p> <p>Ability to meet the needs of all children.</p>		<p>Application Form</p> <p>Interview</p> <p>References</p>
Accountability/ Freedom to Act	<p>Makes routine decisions based upon guidelines and procedures laid down in the established framework.</p> <p>Contributes towards the effective delivery of performance targets, objectives and standards.</p> <p>Leads by example in standards of behaviour in the work environment.</p>		<p>Application Form</p> <p>Interview</p> <p>References</p>
Leadership/ Management Skills	<p>Ability to lead school based projects or developments as applicable.</p>		<p>Application Form</p> <p>Interview</p> <p>References</p>